



Resource Fair Vendor Application

Wednesday, May 27, 2020

5:00 PM – 8:00 PM

Duquesne Elementary School Gymnasium

300 Kennedy Ave.; Duquesne, PA 15110

412-466-5300, ext. 2219

The Duquesne City School District Community Resource Fair is an opportunity for nonprofits, businesses and other organizations to promote their group and / or services to Duquesne community residents. This resource fair is free for both vendors and attendees and main purpose is to expose community residents to free and / or low-cost resources they need most.

Organization or Business Name: _____

Contact Name(s): _____ Phone(s): _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address (es): _____

Nonprofit For-Profit **Full Table** Half Table

Briefly describe what you will be promoting at the Resource Fair:

Available electric outlets are limited, please indicate if you will need to be close to an outlet.

Circle one: **Yes** **No**

Based on District rules, nothing may be taped, pinned, stapled or otherwise attached to walls / wall surfaces in the building nor on Gymnasium bleachers. Anything attached to tables must not damage table surface. Any banners to be hung should be draped from your table and affixed with spring clips – or banners or other backdrops may be displayed on easels or banner stands where space is available. Those reserving tables should plan to display material only on their tabletop or table front.

For more information, contact Crystal Irdi at 412-466-5300, ext. 2219 or email irdic@dukesk12.org.

Reservations must be received by Thursday, April 30, 2020 by fax: 412-466-7599, email: irdic@dukesk12.org, or by mail: Duquesne City School District, Attn: Resource Fair Coordinator; 300 Kennedy Avenue, Duquesne, PA 15110

Thank you for your interest in participating in our event!